

People working in non-profits, government, schools and cubicles all around the world hate PowerPoint,

but it's not PowerPoint that sucks.

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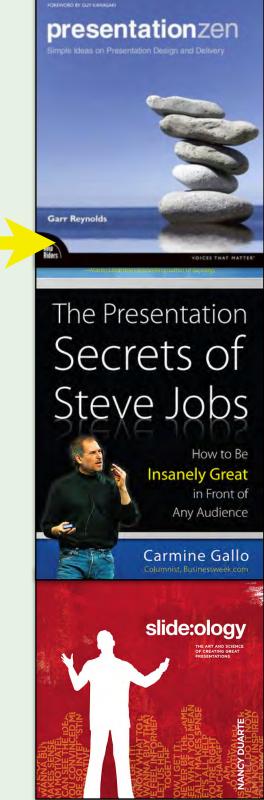
It's the speaker (you) who is responsible for using it e ectively.



Your slides are there to support you and unfortunately if they suck, so do you.



There are endless books written on the topic by some very smart people.

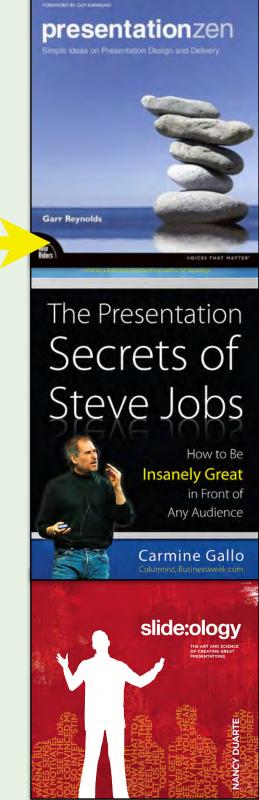


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But there are lots of ways of designing a great looking presentation, and definitely more than one opinion.

Ultimately one of my favourite ways to learn is from other people's mistakes.

So here are...







If you're going to put word for word what you're are going to say, hand over the slides and **sit down buddy.**

PUTTING ALL YOUR POINTS ON ONE SLIDE SUCKS.

The more your audience has to read the less they are listening to you.

E ective communication is knowing what to cut out.

Be a merciless editor and KEEP IT RELEVANT.

While you're at it...

Get rid of your logo on every slide.

Once or twice is ok. 30 times? That sucks.

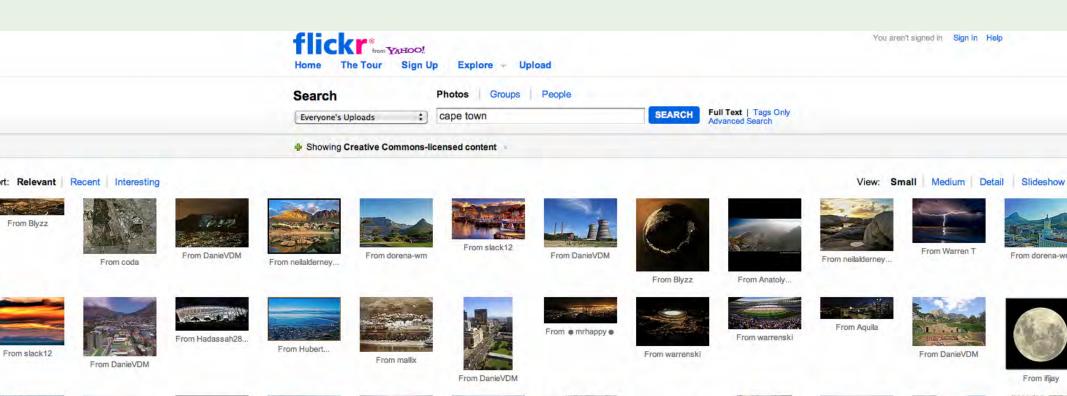
We're So Big International

Helping us grow!



TAKE THE TIME TO FIND THE RIGHT VISUALS.

There are endless sources of images on the web, which take you seconds to find.



From Gnuboss

From zug55

From *spo0ky

From mikkelz

From Ims.photo

From geoftheref

From Blyzz

From InsideSouthA.

ISTOCKPHOTO.COM:

best for royalty free images (\$\$\$)

FLICKR.COM:

best for Creative Commons images (free-ish*)



But whichever visuals you use just remember to...

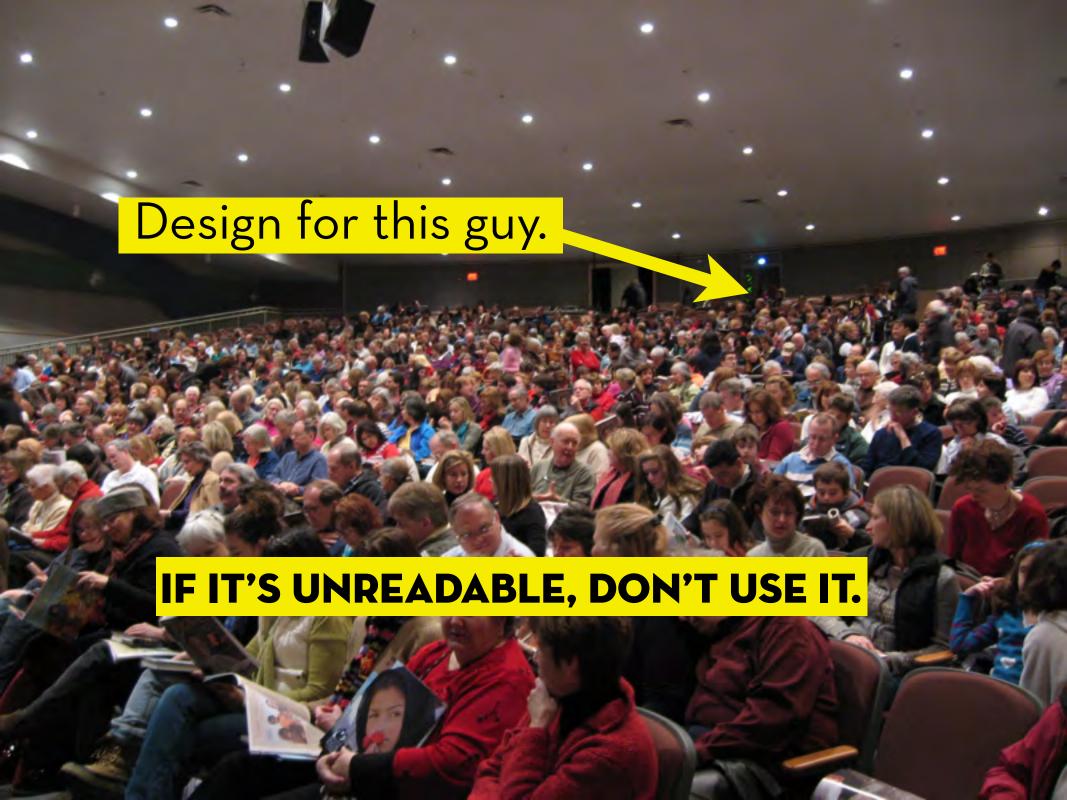








Photo / All sizes

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Sizes Square Thumbnail Small Medium 500 Medium 640

Original (75 x 75) (482 x 640) (75 x 100) (181 x 240) (667 x 885) (377 x 500)



With a bit of digging around it's easy to find high-resolution media.



Be mindful of things like spacing, white space and alignment.

POINT 2

Having a consistent use of colors, images & alignment gives a cohesive look to your presentation.









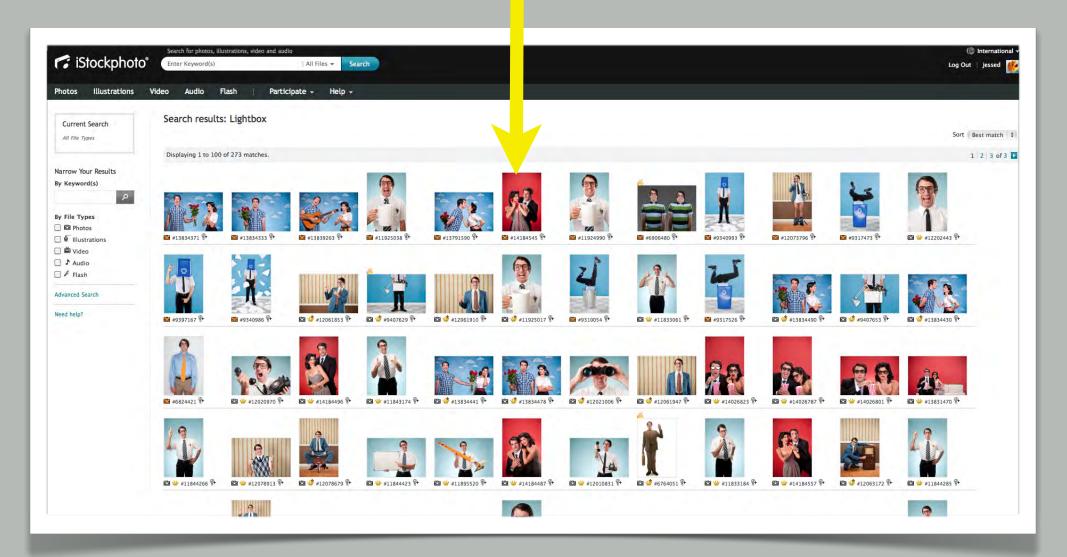


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Paying a small fee on iStockphoto gives you a nice collection of images that belong together.





July, 2010



Monocle's May issue looks at the ascent of Brasilia - why yellow and green are the new red, white and blue in international diplomacy.

www.monocle.com/

LINK

Print

CHANNELS

Monocle

CREDIT

Always stick to a color scheme. For this presentation I took inspiration from this magazine.



and the most common mistake...

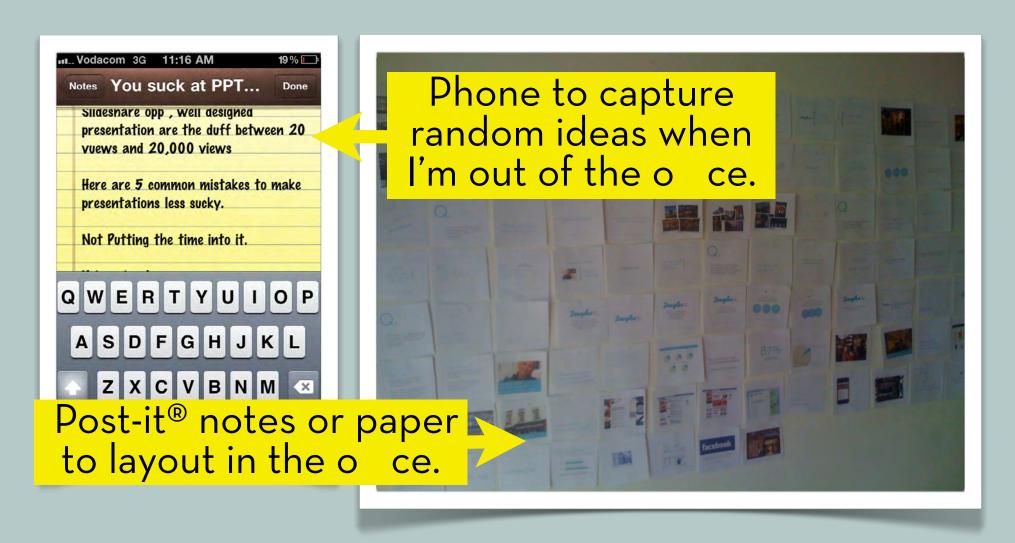


MOST PRESENTATIONS SUCK BECAUSE NOT ENOUGH TIME WENT INTO MAKING THEM.

You need to gather and organize your content, create beautiful looking slides and rehearse, rehearse, rehearse.

... and not the night before.

TOOLS I USE TO PREP:



Planning usually starts 2 weeks before.

Top executives say:

Communicating with clarity directly impacts their career and income.

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Communicating with clarity directly impacts their career and income.

86%

Yet only

25%

Spend more than **2 hours** on 'high-stakes' presentations





SHOCKING I KNOW.

BUT IT'S ALL WORTH IT.

Giving a 'high-stakes' presentation is your moment to shine, to influence and to spread ideas.

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How much is that worth to you?

If you're uploading to slideshare a beautifully designed and well planned presentation means the dierence between 10 views and 100,000 views.

You'll not only feel on top of the world, but you'll also get to connect with amazing people from all around it.

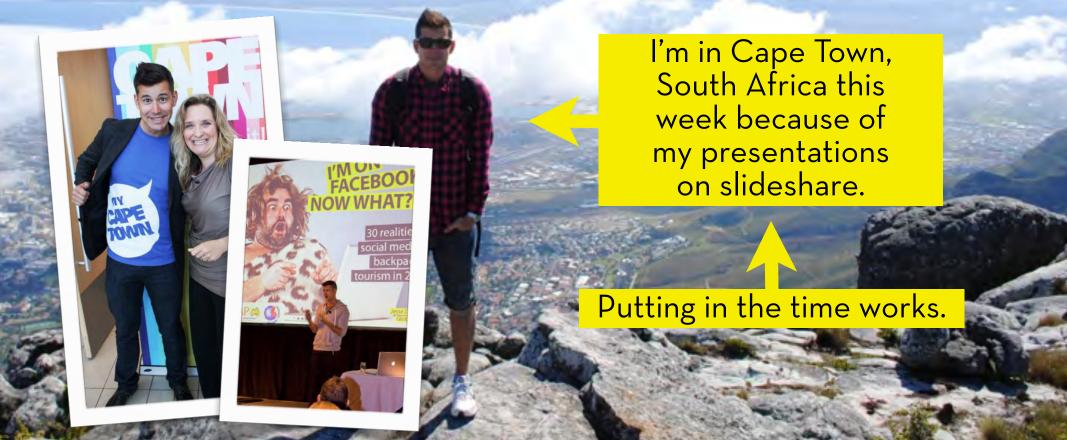
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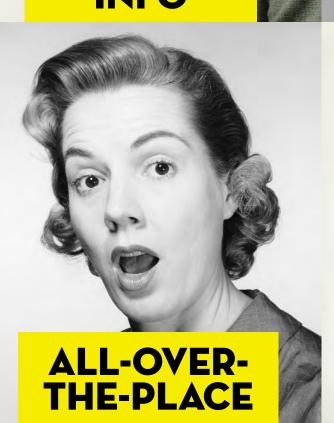
If your presentation sucks, don't blame PowerPoint.

RECAP:

MISTAKES TO AVOID











For a more practical guide + more resources on creating great presentations steal my other presentation.







